

**Chapter 2-21**

**HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

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**Section 2-21-01 COMMITTEE CREATED**

There is hereby created a Housing and Community Development Advisory Committee for the City, which shall be known and designated as the Boise City Housing and Community Development Citizens Advisory Committee.

(5686, Added, 12/05/1995)

**Section 2-21-02 CLERK OF COMMITTEE**

The Housing and Community Development Citizens Advisory Committee shall have the authority to designate a Clerk, who may be an officer or employee of the City, and who shall act as such Clerk or Secretary to the Committee, without extra compensation, and shall keep an accurate record of all proceedings of said Committee, and shall file, when ordered by the Committee, with the City Council, a report of all transactions of the Housing and Community Development Citizens Advisory Committee.

(5686, Added, 12/05/1995)

**Section 2-21-03 MEMBERS, APPOINTMENT**

The Housing and Community Development Citizens Advisory Committee shall consist of not fewer than five (5) members appointed by the Mayor with the confirmation of the City Council. Two (2) members shall be active in the business of development, banking, or real estate and at least two (2) members shall be active in private not for profit organizations or public agencies serving the communities economically disadvantaged citizens. At least fifty percent of the committee members shall reside or be employed within the Boise City limits. Upon appointment as herein provided, the members of the Committee shall meet and draw lots for the term of office which shall be as near as possible for an equal number of terms for two (2) and three (3) years, and thereafter, at the expiration of any term of office, appointment to such office shall be for the period of three (3) years. If a vacancy shall occur during an unexpired term, the Mayor, with the confirmation of the City Council, shall appoint a member for the balance of such unexpired term.

(6385, Amended, 02/01/2005; 5686, Added, 12/05/1995)

**Section 2-21-04 CHAIRMAN**

The Housing and Community Development Citizens Advisory Committee shall meet and appoint one of its members as Chairman of the Committee, who shall hold office as Chairman for such term as the Committee shall so designate, and the Committee may elect a Co-Chairman who shall act as Chairman in the absence of the Chairman of the Committee.

(5686, Added, 12/05/1995)

## Boise Municipal Code

### **Section 2-21-05 QUORUM; COMPENSATION**

The members of the Housing and Community Development Citizens Advisory Committee shall serve and act without compensation, except that their actual and necessary expenses shall be allowed by the Council and the City shall provide the necessary and suitable equipment and supplies to enable the Committee to properly transact and perform its business.

A majority of the appointive members of the Committee shall be necessary to constitute a quorum for the transaction of business. The Committee shall hold at least one (1) meeting each year, and at such other times as may be called by the Chairman or by the Mayor.

(5686, Added, 12/05/1995)

### **Section 2-21-06 DUTIES**

The Housing and Community Development Advisory Committee shall serve in an advisory capacity and is established to:

- A. Assist the City in reviewing applications for CDBG and/or HOME program funding;
- B. Review the Consolidated Planning document including the one (1) year action plan, and proposed amendments, and provide comments;
- C. Provide recommendations for programs and/or projects to receive CDBG and/or HOME program funding;
- D. File periodic reports, at least annually, with respect to the funding recommendations and report to the Mayor and Council any special conditions, perceived inequities or concerns with regards to programs/projects recommended to receive CDBG and/or HOME program funding.

The Mayor and Council shall make available to the Housing and Community Development Citizens Advisory Committee, upon request, all financial and accounting information, professional reports, annual monitoring results and such other information as may be necessary and appropriate for the Committee to review the progress of programs and/or projects previously awarded CDBG and/or HOME program funding and to develop annual funding recommendations.

This Chapter shall not be construed in any manner as infringing upon any authorization previously granted to any other commission or board of the City, but all the departments and officials of the City shall cooperate with the Housing and Community Development Citizens Advisory Committee for the purpose of coordinating the efforts and functions of all departments, commissions, and boards of the City for the distribution of CDBG and/or funding to public or private organizations serving the needs of the communities lower income citizens.

(5686, Added, 12/05/1995)